

# **Nunavut Employees Union (NEU)**

## Labour Relations Advisor - Igaluit, Nunavut

The Nunavut Employees Union has immediate openings for the indeterminate position of Labour Relations Advisor.

#### Some of the duties and responsibilities are:

- Ensure that collective agreements are respected, and members' employment rights are protected by providing grievance representation, training and support and by working with employers to resolve employment conflicts and emerging problems
- Provide advice and guidance to members and locals in matters pertaining to their rights and obligations under their collective agreements, applicable labour legislation, and related internal union policy and procedures
- Organize members into well-functioning locals by providing both formal and informal training to local officers and maintaining regular communications with locals
- Coordinate active participation in the bargaining process by facilitating the compilation of bargaining demands, organizing bargaining input meetings, and educating local members about the bargaining process

#### **Qualifications:**

- Excellent oral and written communication skills
- Preference will be given to candidates who are proficient in Inuktitut (oral and writing)
- A degree in such fields as law, labour studies and conflict resolution studies would be an asset, as would practical experience as a union activist dealing with conflict resolution and grievance handling, etc.
- Knowledge of work rights and principles of labour legislation
- Strong commitment to and understanding of labour, equity and social justice principles

- Extensive knowledge of the grievance process
- Ability to work effectively as part of a team
- Demonstrated conflict resolution capabilities
- Well-developed interpersonal skills, tact, sound judgment
- Ability to motivate and inspire others to achieve collective goals
- Ability to analyze, recognize mistakes and recommend improvements
- Highly motivated, innovative, flexible and open-minded
- Demonstrated initiative and ability to work under pressure
- Ability to respond quickly in a dynamic and changing environment
- Maturity and ability to exercise tact, diplomacy, discretion and confidentiality
- Ability to multitask and work on multiple concurrent deadlines
- Ability to work with minimal supervision

The salary starts at \$127,322. A complete northern benefits package is offered. Staff housing is available.

Beneficiaries under the Nunavut Agreement are strongly encouraged to apply. In accordance with NEU's support of and commitment to the principles of the Nunavut Agreement, one of the positions to be hired will be filled by a qualified person who is a beneficiary under the Nunavut Agreement.

The Nunavut Employees Union is an Equal Opportunities Employer.

This position is unionized under the Canadian Union of Labour Employees (CULE).

A full job description can be obtained from the email address below or viewed at www.neu.ca

<u>Deadline</u>: 5 pm EST, February 21, 2025

### Applicants should send their resume to:

Daniel Kinsella Nunavut Employees Union 100-165 Nipisa St Iqaluit, NU XOA 2HO

Tel: 867-979-4209, ext. 203

Fax: 867-979-4522 Email: daniel@neu.ca

Please Note: Only candidates selected for an interview will be contacted